



**CITY OF ST. MARYS, GEORGIA**  
**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**  
**St. Marys Historic Preservation Commission**  
**Planning & Building Department**  
**418 Osborne Street—(012) 510-4032**

**C1**

1. Name of Applicant: \_\_\_\_\_

**You or your representative must be present at the meeting of the Board to answer questions that may arise. You will be notified of the time, date, and location of the meeting.**

Mailing Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_

- Relationship of Applicant to Property:
- ( ) Owner
  - ( ) Architect
  - ( ) Contractor
  - ( ) Other (Specify)

2. Address and Legal Description of Property:

Zoning/Tax Map #: \_\_\_\_\_ Parcel #: \_\_\_\_\_ Lot #: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Zoning District: \_\_\_\_\_

3. Proposed Work:

- ( ) New Construction
- ( ) Demolition
- ( ) Relocation
- ( ) Excavation
- ( ) Fence
- ( ) Reconstruction or alteration of the size, shape or façade of an existing structure.
- ( ) A change in the location of advertising visible from the public right-of-way.
- ( ) The application of paint, varnish, stain, siding, or other coating to an existing structure visually different from the type presently in use. **Color changes need not be approved.**
- ( ) Removal of a tree 10 inches in diameter measured 24 inches above the ground.
- ( ) Changes to topography of a property.
- ( ) Driveway or Walkway
- ( ) Parking Lot
- ( ) Outbuilding
- ( ) Lighting Fixtures
- ( ) Permanent Yard Sign

Please describe your proposed work as simply and accurately as possible. Use the attached submittal criteria checklist to guide you in your description. Be sure to indicate materials to be used. Accurate drawings and photographs required.

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**IMPORTANT: This form must be completed before the St. Marys Historic Preservation Commission can consider approval of any change affecting the appearance of any building, or property within the Historic District. Fifteen copies of this form along with supporting documents must be filed with the Planning Director, 418 Osborne Street at least 15 days prior to the scheduled commission meeting. The Historic Preservation Commission meets the third Tuesday of each month.**



# CITY OF ST. MARYS, GEORGIA

# C<sub>2</sub>

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS St. Marys Historic Preservation Commission Planning & Building Department 418 Osborne Street—(012) 510-4032

All applicable items from the attached checklist of Submittal Criteria must be addressed. Incomplete applications will not be docketed for consideration by the Historic Preservation Commission.

For additional help of information, contact the Planning & Zoning Department at (912) 510-4025.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

Certificate of Appropriateness:            ( ) Approved            ( ) Denied

Commission Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CITY OF ST. MARYS CERTIFICATE OF APPROPRIATENESS St. Marys Historic Preservation Commission

A Certificate of Appropriateness is hereby issued to: \_\_\_\_\_

For the following actions: \_\_\_\_\_

\_\_\_\_\_

at \_\_\_\_\_ provided the following

conditions are met: \_\_\_\_\_

\_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**Chairperson, Historic Preservation Commission**

**DATE:** \_\_\_\_\_